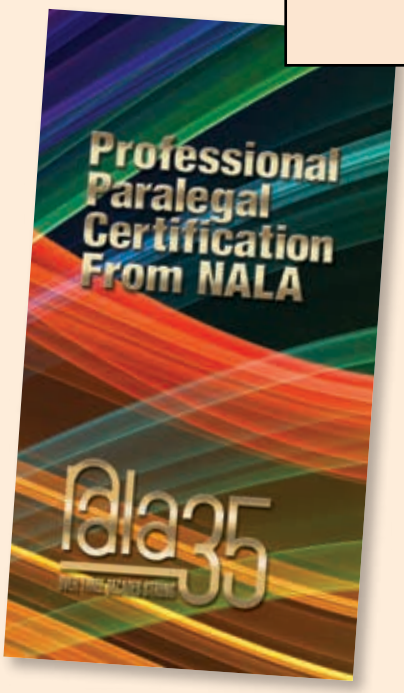
Figure 1

This table presents each examination section, the topics tested within each section, and the percentage of points for each topic.

These exam specifications are effective with the September 2013 Certified Paralegal examination.

Examination Subject	Range of percentage who reported use of the kno skills in day to day acti
Communications	88-100% eight subjects tasks presented
Ethics	97-100% five subjects/ tasks presented
Legal Research	90-95% three subjects/ tasks presented
Judgment & Analytical Ability	97-99% four subjects/ tasks presented
American Legal System	91-98% six subjects/ tasks presented
Administrative Law	58-71% six subjects/ tasks presented
Bankruptcy	47-58% four subjects/ tasks presented
Business Organizations	73-81% five subjects/ tasks presented
Civil Litigation	87-93% seven subjects tasks presented
Contract	70-77% five subjects/ tasks presented
Criminal Law & Procedure	29-44% eight subjects/ tasks presented
Estates and Probate	38-56% five subjects/ tasks presented
Family Law	36-47% five subjects/ tasks presented
Real Estate	42-65% seven subjects tasks presented



Communications	% of points
	19%
	17%
	17%
	17%
	16%
and techniques	13%

	% of points
rmance of	
	21%
	21%
	21%
	19%
	17%

	% of points
	34%
	32%
	34%

	% of points
	7%
	6%
	6%
	5%
	5%
	5%
	6%
	6%
	6%
	6%
Civil trial and appellate process and rules	6%
Corporations	5%
Publicly-held corporations	4%
Partnerships and limited liability companies (LLCs)	4%
Other business entities	5%
Financial structure and management of business entities	5%
Contract classifications	4%
Contract formation	5%
Contract defenses	4%
Contract remedies	5%

Judgment and Analytical Ability	% of points
Identification of relevant facts and main issues	26%
Application of law to facts	24%
Analysis of issues and formation of conclusions	25%
Organization of information and clarity of expression	25%